



**Minutes of the Southerly Point  
Co-operative Multi-Academy Trust  
Board Meeting**



**Tuesday 20<sup>th</sup> September 2022, from 6.40pm,  
in the Trust Conference Room**

<b><u>ATTENDING :</u></b> Mark Blackman Karen Bond Clare Kendle Will Smith <b>In Attendance</b> Karen Teague [Trust Administrator / Clerk to Trust Board]		MBI KBo CKe WSm  KTe
<b><u>APOLOGIES :</u></b> None		
		<b><u>ACTION</u></b>
<b>3.</b>	<b><u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></b>	
	The Chair welcomed all those present. Under <b>Declarations of Pecuniary Interests</b> , no additional declarations were forthcoming at this time.	
<b>4.</b>	<b><u>MINUTES AND MATTERS ARISING</u></b>	
	The minutes of the meeting of the Trust Board on 19 <sup>th</sup> July 2022 were agreed to be an accurate record and were duly signed by the Chair. Matters arising included updates on: <b>Designated Safeguarding Governor and Children in Care Governor.</b> See Item 12 below. <b>SPCMAT Safeguarding and Child Protection Policy.</b> See Item 10 and Item 12 below. <b>Recruitment of Remaining Potential Trustee.</b> This had been paused for the time being. All other actions had been completed.	
<b>5.</b>	<b><u>RATIFICATION OF FINANCE &amp; RESOURCES / STANDARDS / C-SAW COMMITTEE MINUTES</u></b>	
	The Finance and Resources Committee had met immediately before the current meeting, where the minutes of 19 <sup>th</sup> July 2022 had been approved. Trustees <b>ratified</b> these minutes. There had been no further meetings of the Standards Committee or C-SAW Committee since the last Trust Board meeting as, given the current circumstances, all matters other than finance were now being covered off at regular Trust Board meetings.	
<b>6.</b>	<b><u>LOCAL GOVERNING BODIES</u></b>	
	<b>Matters Arising from LGB Meetings.</b> None on this occasion. <b>Governor Training Attendance.</b> A 'Safeguarding Training for Governors' session with	

	<p>Helen Trelease, looking specifically at the responsibilities of all governors under Keeping Children Safe in Education [KCSIE] 2022, had been scheduled for 4<sup>th</sup> October 2022. This was to be attended by local governors from across the Trust and KBo, as Safeguarding Trustee.</p> <p><b>Trustee feedback from LGB Meetings.</b> Not applicable on this occasion.</p> <p><b>Forums / Forum Member.</b> Not applicable on this occasion.</p> <p><b>Pen Portraits of Prospective Governors.</b> The Pen Portraits of KJe [Halwin LGB] and KTh [Helston LGB] had been <b>approved</b> by Trustees via email. KTe had sent / would send a letter to formally confirm their appointment.</p> <p><b>Q. Can you give us an idea of the feelings of Local Governing Bodies at this point?</b></p> <p><b>A. Governors have accepted the changes will be taking place and new links are being made between LGBs and the receiving Trusts. They have recognised the need for everything to remain as stable as possible during this period of transition and are supporting their schools well in this respect.</b></p> <p><b>Q. Are the schools transferring to Aspire aware the Trust has a very different governance model?</b></p> <p><b>A. Yes. This was explained very clearly during the briefing meetings and Aspire have generously said that, in addition to the two representatives from the current LGB who will sit on the local Hub Council, the other governors can still be involved at school level.</b></p>	KTe
7.	<b><u>CEO REPORT AND UPDATES</u></b>	
	<p>A CEO Report had been shared with Trustees prior to the meeting for their information. Trustees were then to be asked to receive this report and make comment or seek clarification, as appropriate, during the meeting. The report included:</p> <ul style="list-style-type: none"> <li>• Report <ul style="list-style-type: none"> <li>◦ Activity Supporting Transfer of Schools</li> <li>◦ Schools' Update</li> <li>◦ Central Staffing Update</li> <li>◦ Staffing Update for Schools</li> <li>◦ Confidential Update on Matters Relating to the Trust's closure</li> </ul> </li> <li>• Financial Implications</li> <li>• Wellbeing / Health Implications</li> <li>• Risk Assessment</li> <li>• Equalities Duty Impact</li> </ul> <p>Salient points from the report were reiterated and discussed.</p> <p>MBI advised Trustees that, during his current round of school visits, he was discussing School Development Plans and the priorities for each school with Headteachers. He was also liaising with the CEOs of the receiving Trusts around what was being done to support school leaders and school improvement, and a great deal was being done.</p> <p>A lot of strategic work was also being done to facilitate the transfer process.</p> <p><b>Q. In terms of these strategic elements, is there anything we need to be aware of as Trustees?</b></p> <p><b>A. No. Ofsted inspections could be the biggest challenge but I will push back on those should any of the schools receive a telephone call. Clearly, a significant amount of legal work is required and this is taking place. The legal team are good and are covering off key issues relating to land and so on. Due diligence work is being done by the three receiving Trusts. TPAT would like to agree everything at their October Board meeting so we are doing as much as we can to support that.</b></p>	
8.	<b><u>PROPOSAL FOR DISTRIBUTION OF FUNDS</u></b>	
	<p>See also the minutes of the Finance and Resources Committee meeting on Tuesday 20<sup>th</sup> September 2022 at 6.00pm.</p> <p>Trustees <b>ratified</b> the proposal for the distribution of funds.</p>	

9.	<b><u>NOTIFICATION OF MEMBER RESIGNATION</u></b>	
	<p>Sadly, Simon Tregoning [STr] had tendered his resignation from the role of Member on 8<sup>th</sup> September 2022. MBI had responded to advise STr that his resignation, under the Trust's Articles of Association, was effective as of its receipt and had thanked him for his work with the Trust. However, this had left the Trust with three Members and no further resignations were permissible under the Articles. It had also left a discrepancy, in that Askel Veur - the corporate Member from the Church - now had more than its allowable share of 25%. Under the terms of the Articles, it would therefore be necessary to ask the remaining Members to appoint another Member for a short period. Given the winding up of the Trust and the £10 liability held by Members, it was recognised this was not a very attractive offer but CKe kindly offered to follow up on the matter.</p> <p><b>Action: CKe to follow up on finding a new Member</b></p> <p><b>Action: MBI to let DfE know of this resignation and how it is being handled.</b></p>	<p>CKe</p> <p>MBI</p>
10.	<b><u>POLICIES</u></b>	
	<p>It had been necessary to review a number of policies in light of the changes to KCSIE from September 2022. Subsequently, the revised policies had been shared with Trustees for their approval by email to allow these to be implemented as soon as possible. These policies were:</p> <ul style="list-style-type: none"> <li>• Child on Child Abuse</li> <li>• Disciplinary</li> <li>• Online Safety and Data Security</li> <li>• Safeguarding and Child Protection</li> </ul> <p>Trustees formally <b>ratified</b> the revised policies.</p>	
11.	<b><u>HEALTH AND SAFETY UPDATE</u></b>	
	There were no health and safety updates to be shared on this occasion.	
12.	<b><u>SAFEGUARDING UPDATE</u></b>	
	<p>The Safeguarding Trustee, KBo, shared any safeguarding updates since the previous meeting of the Trust Board with fellow Trustees. Points shared and discussed included:</p> <ul style="list-style-type: none"> <li>• Four policies – see Item 10 above - had been updated in light of the changes to KCSIE from September 2022, approved by Trustees and implemented by schools. Trustees were thanked for their prompt approval of these key policies.</li> <li>• Monthly Safeguarding Updates continued to be produced and shared with schools. KBo was being copied into these updates and other matters pertaining to safeguarding so she had a clear picture of how this area was being managed within the Trust.</li> <li>• The S157 returns for individual Trust schools had been reviewed by LWa. School level and general feedback was to be shared with schools shortly.</li> <li>• Guidance on governor monitoring of the SCR was being formulated and would be shared with governors on completion.</li> <li>• Safeguarding Training for Governors - looking specifically at the responsibilities of all governors under Keeping Children Safe in Education [KCSIE] 2022 and led by Helen Trelease [Safeguarding Advisor / Consultant] - had been arranged for 4<sup>th</sup> October.</li> <li>• A DSLs' Network Group meeting was being arranged for the latter part of the current half term.</li> <li>• KBo and KTe continued to liaise on a regular basis around any matters pertaining to safeguarding within the Trust.</li> </ul> <p>There had been an action from the previous meeting around the fact the Designated Governor for Safeguarding and that for CiC had not been included in one school's s157.</p>	

	<p>KTe had followed up on this with the Headteacher, who had advised her the Chair of Governors was acting as the Designated Governor for Safeguarding and for CiC so this was covered in the interim and the designation was to be formally ratified at the next LGB meeting.</p> <p>No specific safeguarding incidents have been reported since the last Trust Board meeting. KBo thanked KTe for her attention to detail and noted she was reassured that both LWa and KTe were all over this key area.</p> <p>A query was raised around Trustees' safeguarding training. It was noted that Trustees had at least Tier 2 training or above as part of their substantive roles.</p> <p>There were no further safeguarding updates to be shared on this occasion.</p>	
<b>13.</b>	<b><u>ANY OTHER BUSINESS</u></b>	
	<p><b>Modern Slavery Statement</b></p> <p>The Modern Slavery Statement was due for annual review so this had been shared with Trustees prior to the meeting.</p> <p>Trustees <b>ratified</b> the Modern Slavery Statement, which was duly signed by the Chair.</p> <p><b>Action: KTe to upload new Modern Slavery Statement to Trust website</b></p> <p><b>Declaration of Interest for Trustees, Members and Key Management Personnel</b></p> <p>Declarations of Interest were due for annual review so these had been shared with Trustees, Members and Key Management Personnel prior to the meeting.</p> <p><b>Action: KTe to update Overview of Declarations of Interest and upload this to Trust website</b></p> <p><b>Code of Conduct for Trustees</b></p> <p>All Trustees were signing or had signed this document to confirm their agreement to abide by this during the coming year.</p> <p><b>Declarations of having read KCSIE 2022 and The Essential Trustee</b></p> <p>All Trustees were signing or had signed the Declaration of having read KCSIE 2022 and the Declaration of having read The Essential Trustee Guidance / Six Main Duties.</p> <p><b>Academy Trust Handbook 2022</b></p> <p>Following the recent publication of the Academy Trust Handbook for 2022, a copy of the revised handbook and an overview of the changes had been shared with Trustees for their information.</p> <p>A query was raised as to whether it would be necessary for Trustees to write to MBI, as Accounting Officer, around any potential change to his duties in light of the changes to the Academy Trust Handbook. As the terms of his employment required MBI to follow the requirements of the handbook and he had been provided with a copy of the most recent version / made aware of the changes, it was agreed it would not be necessary to write to MBI in this respect. However, Trustees asked that it be formally noted this had been covered off by the Board.</p> <p>KTe left the meeting for a final confidential item due to a conflict of interests.</p> <p>See also Confidential Notes SPCMAT/22/10 CON.</p> <p>There were no further matters for consideration so the meeting was brought to a close at 7.10pm.</p>	<p>KTe</p> <p>KTe</p>
<b>14.</b>	<b><u>DATES OF FUTURE MEETINGS</u></b>	
	<p>The next meeting of the Trust Board will take place on <b>18<sup>th</sup> October</b>, from 7.00pm, in the Trust Conference Room.</p> <p>Thereafter, meetings were to take place on:</p>	

	<ul style="list-style-type: none"><li>• 15<sup>th</sup> November 2022</li><li>• 13<sup>th</sup> December 2022</li></ul>	
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Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_