



Minutes of the Southerly Point Co-operative Multi-Academy Trust Board Meeting



**Tuesday 19th July 2022, from 7.00pm,
in the Trust Conference Room**

<u>ATTENDING :</u> Mark Blackman Karen Bond Clare Kendle Will Smith In Attendance Karen Teague [Trust Administrator / Clerk to Trust Board]		MBI KBo CKe WSm KTe
<u>APOLOGIES :</u> None		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	The Chair welcomed all those present. Under Declarations of Pecuniary Interests , no additional declarations were forthcoming at this time.	
4.	<u>MINUTES AND MATTERS ARISING</u>	
	The minutes of the additional meeting of the Trust Board on 2 nd June 2022 were agreed to be an accurate record and were duly signed by the Chair. All actions had been completed. The minutes of the meeting of the Trust Board on 28 th June 2022 were agreed to be an accurate record and were duly signed by the Chair. Matters arising included updates on: Testing of Budget Assumptions. This had been covered off at the July meeting of the Finance and Resources Committee, as had the approval of school budgets. Appointment of New Safeguarding Trustee. See Item 10 below. All other actions had been completed.	
5.	<u>RATIFICATION OF FINANCE & RESOURCES / STANDARDS / C-SAW COMMITTEE MINUTES</u>	
	The minutes of the C-SAW Committee meeting on the afternoon of 28 th June 2022 had been shared with Committee members and Trustees following that meeting but had not yet been formally approved. As the Committee was no longer to meet in its past format, Trustees were asked to approve these minutes in lieu. All actions that remained pertinent in the current circumstances had been completed. Trustees approved these minutes. CKe confirmed that, in keeping with its obligation to the church schools within the Trust to	

	<p>protect their Christian distinctiveness, these schools would be working with the Christian Ethos Committee at Aspire Academy Trust, the receiving Trust for the remaining church schools. This would ensure the schools' Christian nature continued to inform their provision and outlook whilst new relationships were being built.</p> <p>The Finance and Resources Committee had met immediately before the current meeting, where the minutes of 28th June 2022 had been approved.</p> <p>Trustees ratified these minutes.</p>	
6.	<u>BUDGET: 2022/23</u>	
	<p>The following documentation had been shared with Finance and Resources Committee members at their meeting earlier in the day for scrutiny and challenge:</p> <p>Budget 2022-23 Trustees' Summary Presentation - Summary of the budgets proposed for the next three years, RAG rated, consolidated and with KPIs for 2022-23, prepared by SPi / MCo.</p> <p>Budget CEO Assurance – a commentary prepared by MBI to sit alongside the budget summary.</p> <p>As all Trustees had been present at that meeting and had participated in the discussion around the budgets for 2022-23, all that was now required was for the Board to formally approve the budgets so their approval was duly sought.</p> <p>Trustees unanimously approved the budgets for 2022-23.</p>	
6.	<u>LOCAL GOVERNING BODIES</u>	
	<p>Matters Arising from LGB Meetings. Trustees discussed any matters raised and agreed responses to these. KTe was to forward the responses to the respective Headteachers / Chairs of Governors for their information and that of their LGBs.</p> <p>Governor Training Attendance. A training session on Monitoring for Governors, the third of three sessions led by Bex Couch, had taken place on 13th July. A 'Safeguarding Training for Governors' sessions, looking specifically at the responsibilities of all governors under Keeping Children Safe in Education [KCSIE] 2022, was being scheduled for the start of the new academic year. This was to be led by Helen Trelease - an experienced safeguarding trainer / advisor, as well as an independent safeguarding consultant, who had delivered excellent training previously.</p> <p>Trustee feedback from LGB Meetings. Not applicable on this occasion.</p> <p>Forums / Forum Member. Not applicable on this occasion.</p> <p>Pen Portraits of Prospective Governors. The Pen Portrait of LWi [Garras LGB] had been approved by Trustees via email. Given the proximity to the end of the academic year, Trustees had received no additional Pen Portraits for approval on this occasion.</p> <p>KTe had sent / would send a letter to formally confirm the appointment.</p>	<p>KTe</p> <p>KTe</p>
7.	<u>CEO REPORT</u>	
	<p>A CEO Report had been shared with Trustees prior to the meeting for their information. Trustees were then to be asked to receive this report and make comment or seek clarification, as appropriate, during the meeting. Trustees were asked to agree the decision listed in section 1.6 [see below]. The report included:</p> <ul style="list-style-type: none"> • Summary • Recommendation • Report <ul style="list-style-type: none"> ◦ Update on RSC Decision and Implications ◦ Schools' Update, including a table highlighting school level information for Trustees on a by exception basis ◦ School Improvement Update 	

- Central Staffing Update
- Staffing Update for Schools
- Financial Implications
- Wellbeing / Health Implications
- Risk Assessment
- Equalities Duty Impact

Appendices included:

- Headline SATS Outcomes [KS2] by individual schools and against Trust / national
- Ofsted risk analysis, updated in light of the SATs results

Salient points from the report were sought and discussed.

Ofsted. A two day monitoring visit was taking place at Landewednack School. The inspector had noted the children were somewhat distracted during a phonics session but, given a thunder storm was raging and the school had no electricity at the time as a result of the lightning, this was not a normal representation of behaviour for learning.

School Improvement. School Development Plans were to be shared with MBI for September and these would form the backbone for conversations with the receiving trusts.

Interim Headteacher at Mullion Primary School

Interviews had been held that morning to appoint an Interim Headteacher for Mullion Primary School for the Autumn Term. The interviews were conducted by the Chair of the Trust Board for Southerly Point Co-operative Multi-Academy Trust, a governor of Mullion Primary School and another Headteacher from within the Trust. Two candidates were interviewed and Alexi Read had subsequently been asked to take on the role for the Autumn Term.

Wendron C of E School Transfer Out

Due to legal work around the transfer process taking longer than expected, the date of proposed transfer has now been moved to 1 September 2022. Accordingly, the consultation period for TUPE purposes has now been extended to 31 July 2022.

SATs Results

The results had served to highlight some of the concerns around schools so there were key questions for some schools to ask and address. Support around mathematics would be helpful going forward so MBI was to pick this up with the other Trusts. This would then feed into the School Development Plans.

Central Staff Update

After SPi and MCo moved to Crofty MAT in September, the Trust was to buy back their services for four days a week during the Autumn term. The remaining central staff were waiting on receiving Trusts to create adverts for any additional roles they might require as a result of the schools transferring across because they would not be TUPE transferred over. Trustees recognised the duty of care they had for members of the central team and MBI was asked to monitor this situation closely. It was noted this also presented potential risks around redundancies.

Q. Can you give us a general sense around emotions across the landscape?

A. Generally more settled now the formal decision has been made and schools are engaging with the receiving trusts. A frank conversation has been had with Chairs and the noise there has also died down.

On behalf of Trustees, the Chair expressed his thanks to MBI for the manner in which he had taken on the role of interim CEO for the Trust. Trustees noted this had gone even better than they could have anticipated.

A question arose around how, looking ahead, Trustees could work with Chairs to proactively manage LGBs as everything moved forward. CKe and KBo offered to support liaison with Chairs and Local Governing Bodies.

Q. What are we asking of LGBs from September, as it is important they remain effective? Can we think about monitoring and so on?

A. LGBs have been told it will be business as usual for the duration. We want LGBs to stay

	<p>strong as they potentially have to answer Ofsted questions if they walk through the door. Governor practice is being informed by the training provided by the Trust and we have linked with Bex Couch, an experienced governance lead and trainer, to promote best practice as it is recognised there are vulnerabilities around lack of monitoring in some schools. The aim is to move this forward so local governance excels and LGBs can be handed over as the best versions of themselves.</p> <p>Trustees noted it would be good to see monitoring reports going forward and to feed back on these.</p> <p>Q. What are we still doing to support the schools that are inadequate?</p> <p>A. Crowan and Wendron will move pre-September. Landewednack has had extensive support, initially from Crofty and now from TPAT, and the SEF has been checked. It will be important to concrete what is in place, as Ofsted inspectors are keen to keep the positive momentum going.</p> <p>It is also recognised there are other potentially vulnerable schools that could have a Section 8 inspection. The Trust would argue for a deferral, given schools are part way through the transfer process, but may not be given one and then LGBs will need to be stronger.</p> <p>The Chair suggested there were a number of practical things that might be responses to the really helpful challenges raised around the effectiveness of governance. For example, communication between the Board and Chairs of Governors might be further enhanced by a bullet point account of key matters from each Board meeting. Feed back on this could then be standing item for LGB meetings, which would be an empowering action for LGBs.</p> <p>WSm was to share an exemplar and MBI was to use this to inform his own bullet point account to Chairs.</p> <p>Other ideas were briefly discussed but it was recognised that circumstances meant there was a very limited period of time in which to introduce new procedures so these would need to be relatively simple to implement and have an obvious impact.</p> <p>See also Confidential Notes SPCMAT/22/09 CON.</p>	
8.	<u>POLICIES</u>	
	<p>The revised Charging and Remissions Policy had been discussed at the Finance and Resources Committee meeting earlier in the evening, at which time it had been recommended for ratification by the Trust Board.</p> <p>Trustees ratified the revised policy.</p>	
9.	<u>HEALTH AND SAFETY UPDATE</u>	
	There were no health and safety updates to be shared on this occasion.	
10.	<u>SAFEGUARDING UPDATE</u>	
	<p>Safeguarding Trustee</p> <p>It was noted that KBo had taken up the role of Safeguarding Trustee with immediate effect following the previous meeting and was regularly liaising with KTe around safeguarding in the Trust.</p> <p>Section 157s</p> <p>In her role as Safeguarding Trustee, KBo informed the Board she had reviewed the s157 returns for each of the Trust schools. She noted a designated Safeguarding Governor and Children in Care Governor had not been included in Porthleven School's s157 so this was to be followed up on.</p> <p>KBo noted that DSL cover during the school holidays was on a rota basis and asked if this could perhaps be covered centrally. However, it was explained the systems were set up in such a way that access to the necessary information was at school level and not at Trust level so this would not be feasible.</p>	KBo / KTe

	<p>Safeguarding and Child Protection Policy</p> <p>Trustees were advised work on the SPCMAT Safeguarding and Child Protection Policy for September 2022 would commence as soon as the CAPH model policy, on which the Trust's was based, had been updated to reflect the changes to KCSIE 2022 and published.</p> <p>KBo kindly offered her assistance in reviewing the policy, as she felt her safeguarding knowledge and experience could be employed to good effect here, so she was to liaise with KTe and LWa in this respect.</p> <p>See also Confidential Notes SPCMAT/22/09 CON.</p> <p>There were no further safeguarding updates to be shared on this occasion.</p>	KBo / KTe
11.	<u>ANY OTHER BUSINESS</u>	
	<p>Get Information About Schools [GIAS]</p> <p>Brief mention was made of the fact it would be necessary to update the Trust's and schools' entries for GIAS and any other sites, including the Trust website, as schools formally transferred out of the Trust.</p> <p>Trustee Recruitment</p> <p>Trustees were advised one potential Trustee was no longer in a position to be able to compete the recruitment process. KTe was to liaise with WSm around the recruitment of the other potential Trustee.</p> <p>There were no further matters for consideration so the meeting was brought to a close at 7.40pm.</p>	KTe / WSm
12.	<u>DATES OF FUTURE MEETINGS</u>	
	<p>The next meeting of the Trust Board will take place on 23rd August 2022, from 7.00pm, in the Trust Conference Room should a meeting be required prior to the commencement of the new academic year.</p> <p>Thereafter, meetings were to take place on:</p> <ul style="list-style-type: none"> • 20th September 2022 • 18th October 2022 • 15th November 2022 • 13th December 2022 	

Chair's Signature:

Date: